

# FAIRVIEW HEIGHTS ELEMENTARY SCHOOL SAC

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**Date:** November 5th, 2025 5:30pm  
**Next meeting:** January 7th  
**Location:** Main building, Learning Centre

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## FAIRVIEW HEIGHTS STUDENT SUCCESS PLAN:

We will improve achievement in literacy for each of our students, with a specific focus on our students of African/Mi'kmaw or Indigenous ancestry.

We will improve achievement in mathematics for each of our students, with a specific focus on our students of African/Mi'kmaw or Indigenous ancestry.

We will improve well-being for each of our students, with a specific focus on our students of African, Mi'kmaw or Indigenous ancestry.

### 1. WELCOME & CALL TO ORDER (Stephanie)

Call to order 5:31

#### ATTENDEES/REGRETS:

Attendees: Stephanie Moore, Tomassina Gerrard, Shauna MacMullin, Chris Heisler, Emily Parsons, Mike Hallett, Jordanna Beal, Eda Meral, Makayla Connors

Regrets: Jennifer Cleveland, Jude Gerrard

### 2. APPROVAL OF AGENDA

- a. Motion put forth by Shauna, seconded by Mike

### 3. APPROVAL OF MINS FROM OCTOBER MEETING

- a. Motion put forth to approve by Stephanie, seconded by Jordanna

### 4. PARENT CONCERN (Lunch duration)/Round-table Discussion/Action Plan

- a. Discussion regarding Lunch time discussion - parent brought up a concern of lunchtime being too short. Shauna clarified that students receive 20 minutes to eat and 20 minutes to play outside. A conversation was had with the staff and staff thought that the lunch time was sufficient. SAC members discussed the 40 minute lunch break and all members believed that it was sufficient. Stephanie put forth a suggestion of having students outside to play first and then eating when they come inside. Jordanna shared that many students are quite hungry by the time lunchtime starts and that adding more time before kids are able to eat would be challenging. Shauna to respond to the concerned parent to let them know that the lunch times will remain the same.

- b. A discussion was had regarding the difficulties with the new modular announcement system.

**5. UPDATE FROM ELST FUNDING REQUEST**

- a. Request from October's meeting is no longer applicable. A new request will be made later in the year.

**6. FINANCIAL UPDATE (Shauna & Chris)**

-we finished up last year with a balance of \$5.50.

-2 purchases were made this year and were approved by SAC in our last meeting.

- \$296.38 - headphones for 2 Jothiraj

- \$94.35 - Writing Without Tears - Learning Center

-we have not received our funding for this year; it typically comes in around the end of November.

**-Current balance: -\$385.23**

- Stephanie to create a google form to share with teachers when they would like to submit a proposal.

**7. Proposal for Funds for Phys-Ed Equipment from Erin Taggart and Mike Terauds (Chris)**

- a. Proposal is being removed as funding was found elsewhere for these items.

**8. Proposal for Funds for Fire-Safe Carpet for classroom from Yasmeen Ghebari (Stephanie)**

- a. Stephanie shared a proposal from Ms. Ghebari ( $\frac{2}{3}$ ) for a fire-safe carpet for her students to sit on while she teaches and while students are working. Purchase through Amazon, 7.5ft by 13ft.
  - i. Total cost: \$216.59
  - ii. All members voted in favor of the purchase.

**9. Proposal for Funds for Grade 3 Field Trip to the Museum of Natural History**

- a. Jordanna shared about an opportunity to visit the museum of Natural History to visit the Pi'ja Mi'kmaw exhibit. The visit will provide students with a meaningful opportunity to learn about Mi'kmaw culture, language and traditions, directly connecting to the Grade 3 Social Studies curriculum and our school-wide literacy goal.
  - i. Total estimated cost: \$115.75
  - ii. All members voted in favor of the purchase.

**10. Principal's Report (Shauna)**

- a. Shauna shared updates regarding cycle 1 of our Student Success Plan. The plan lines out the strategies being focussed on by our teachers. Data is included from the grade 3 provincial assessment as well as June's report card data. All SAC members were given a copy. Criteria that is being looked for in our students for this cycle will all focus on writing development and providing meaningful feedback. Teachers are committing to having daily opportunities for writing, including culturally-responsive writing instruction and using UDL when planning out their writing units.
- b. Monthly High 5 Assembly was held on November 3rd to celebrate success from the month of October.

- c. We have a Fairview Family Drop in on November 13th - the Youth Project will be visiting to share information about the 2SLGBTQ+ community
- d. SAC Conference on November 28th - Shauna and Stephanie to include

**11. Other business**

**12. Next meeting date:** January 7th 2026

**13. Adjournment** - meeting adjourned - 6:43PM